



Church Meeting : 17th October 2022 at 8pm Agenda

Chair: John Prior

1. Welcome and open in worship
2. Apologies for absence and welcome new members
3. Previous minutes - [read here](#)
4. Matters arising from the minutes
 - 4a. Update on search for Assoc Pastor - IH
5. Election of Safeguarding Deacon
6. Facilitation Report - Hall redecoration - JG
7. Debt Advice Ministry & Souper Friday - AC & RP/Colin W
8. Finance Report - TL
9. Membership matters - RD
 - i) Membership roll review
10. Close in prayer

CBC Finance Update – 17th October 2022

My update for you is based on three areas: a draft of where we finished the year ended 31st August 2022, our general fund budget for the year ended 31st August 2023 and a brief overview of our cash position at the end of September 2022.

We can give thanks to God for his continued provision to CBC during times of economic uncertainty, which we recognise could continue for some time.

DRAFT GENERAL FUND FIGURES FOR THE YEAR ENDED 31st AUGUST 2022

Below are the draft figures for our financial year which has just finished. It's important to note these may change once our external accountant has reviewed the figures and whether there are any late expenses for the above year which haven't yet been submitted.

The key takeaways from the below figures are:

- Income was above budget – mainly due to one off gifts being above expectations. Thank you for everyone who has contributed to CBC over the past year, not just with money, but also your time.
- Expenditure was overall below expectations. There was some overhang of less activity due to COVID and some expected costs not coming to fruition. It's worth noting again that salaries are lower than they would usually be – once the associate pastor is recruited, salaries will jump back up to 2019–20 levels. **This means that whilst we've made a surplus in 2021–22, this will NOT be the normal picture** in a year where we have a full roster of pastors.

	DRAFT ACTUALS	BUDGET FY21-22	VARIANCE
INCOME	£238,201	£230,740	£7,461
EXPENDITURE			
Ministry	-£103,782	-£104,834	£1,052
Outreach	-£4,442	-£5,855	£1,413
Teaching & Training	-£1,282	-£1,783	£501
Worship	-£7,574	-£11,509	£3,935
Building Repairs & Maintenance	-£3,214	-£10,100	£6,886
Other Premises Costs	-£29,216	-£30,256	£1,040
Administration	-£8,175	-£12,070	£3,895
Fellowship Events	-£776	-£1,830	£1,054
Mission	-£27,486	-£27,486	£0
Contingency		-£2,362	£2,362
TOTAL EXPENDITURE	-£185,947	-£208,085	£22,138
Capital Expenditure (AV Equip)	-£3,033		-£3,033
DRAFT SURPLUS / (DEFICIT)	£49,221	£22,655	£26,566
DRAFT GENERAL FUND BALANCE	£123,935		

GENERAL FUND BUDGET – FINANCIAL YEAR ENDING 31st AUGUST 2023

Our budget for year ended 31st August 2023 is a tighter one than the previous year. Whilst we are expecting to have a small surplus of £5.7k, it's worth keeping in mind the following items which have influenced the construction of the financial plan for the year ahead:

Income

- We recognise that these are difficult economic times, with the cost of living continuing to rise. As such, we are forecasting income to not grow but reduce slightly. We remain in fortunate position that we have a general fund surplus brought forward we can call on if income dips.

Expenditure

- **Ministry costs (salaries)** are forecast to rise, mainly down to the recruiting of an associate pastor. Whilst we don't know exactly when they will be recruited, for the purposes of this financial plan, their salary cost has been included from March 2023. It's worth noting here that if we had the **associate pastor for the entire year we would be looking at a deficit of approximately £13k**. In the short term, this is not a problem due to the general fund surplus brought forward. However, we must be cautious and recognise that in the long run either costs will need to decrease, or income will need to rise.
- **Worship costs** are forecast to be much lower than last year, however this is because in the previous year there was a circa £10k budget for improvements in AV equipment (which you've all seen happening throughout the church over the past year).
- **Other Premises Costs** have increased significantly. The increase in budget is primarily due the forecasting gas and electric as a higher proportion of spend. With plans to open the Church more often for Souper Friday, we are expecting our gas and electric usage to increase over the course of the winter.
- **Mission expenditure** from the general fund is budgeted at 12.3% of our income – a total which is similar to the previous year. We have existing balances brought forward from our restricted mission funds which can be used to top up mission giving depending on where the Church is financially throughout the year.

Risks & Unknowns to Consider

- How much will the current economic climate impact people's ability to give?
- When will the associate pastor be found and recruited?
- Cost of repairs to the Church Building – replacing windows are not budgeted for, initial quotes have come back at thousands per window, which means we need to prayerfully consider how to approach this.
- Being an older building, will any emergency repairs crop up that need actioning?

Income and expenditure is continually monitored closely to identify and take action on any warning signs as they arise.

Summary

- We will balance the budget for 2022-23 but may need to draw on restricted mission funds.
- We need to maintain the scope to be flexible but still aim to be within or on allocation.
- We have the scope to call on the general funds brought forward and general reserve if needed.
- We will take all reasonable steps to balance the budget to prevent ministry activities being reduced, but if this looks likely, we will ask the fellowship to prayerfully consider their giving.

	BUDGET FY22-23	%
INCOME	£225,973	100.0%
EXPENDITURE		
Ministry	-£119,857	-53.0%
Outreach	-£9,330	-4.1%
Teaching & Training	-£1,925	-0.9%
Worship	-£2,510	-1.1%
Building Repairs & Maintenance	-£8,425	-3.7%
Other Premises Costs	-£38,493	-17.0%
Administration	-£10,215	-4.5%
Fellowship Events	-£600	-0.3%
Mission	-£27,686	-12.3%
Contingency	-£1,200	-0.5%
TOTAL EXPENDITURE	-£220,240	-97.5%
DRAFT SURPLUS / (DEFICIT)	£5,733	2.5%

GENERAL FUND B/FWD (EST.)	£123,935
<i>Of which:</i>	
Set Aside for Capital Improvements	£15,000
Church Reserves	£50,000
Unallocated as at start of year	£64,668

BANKS BALANCES AS AT 30th SEPTEMBER 2022

Bank	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
BU 3 Month Notice	£23,853			£23,853
BU 7 Day Notice	£36,489			£36,489
Lloyds TSB	£46,463	£14,084	£19,695	£80,242
Santander Current Account	£19,876			£19,876
Total Cash at bank	£126,682	£14,084	£19,695	£160,461